



## Middletown Teacher Center

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### Classroom Management Workshop Series

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**Target Audience:** Geared Towards New and Beginning Teachers, but all teachers are welcome - All Grade Levels

**Dates:** Mondays, September 19, October 17, November 14, 2011,  
January 9, February 13, March 12, 2012 (snow date: March 26, 2012)

**Time:** 4:30 pm - 5:30 pm

**Fee:** No Charge

**Location:** Middletown Teacher Center

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This series of workshops will address the various strategies, techniques and resources that can be utilized to improve classroom management. Each workshop will be comprised of three components: introduction to a strategy/technique/resource; grade level group discussion; question and answer period. Participants will be able to utilize these tools to improve their classroom environment which will promote mutual respect and student achievement.

#### **Course Outline**

**Session 1 : Developing Rules, Requirements, Guidelines** – This session will address the need for clear classroom guidelines to be established. Discussion will include developing rules, dissemination of rules to both students and parents, building and district policy, and consequences. Participants will be able to work in grade appropriate groups for discussion and templates will be provided.

**Session 2 : Professional Demeanor** – This session will address the positive effects of a clearly defined, professional teaching persona in the classroom.

**Session 3: Parental Involvement and Communication** – This session will address the advantages and necessity of involving parents. Techniques regarding contacting and communicating with parents will be introduced and practiced.

**Session 4 : Lesson Planning** - This session will address how lesson plans should be generated that include proactive planning for any anticipated disruptive behavior(s). This will include grouping students, testing situations, planning for a substitute, etc.

**Session 5: Working with Administration** - This session will address establishing a positive, productive, professional working relationship with administration when addressing student behavioral concerns. It will also include referrals, the Code of Conduct, and any other issues that the participants want to discuss that pertain to this session.

**Session 6: The Role of Support Staff** - This session will address establishing positive, productive, professional working relationships with district staff, including social workers, school psychologists, guidance counselors, speech pathologists, nurses, etc. and how they can assist with student behavioral concerns. Discussion will also include the role of other personnel, such as security, clerical, custodial and food service.

- ✓ ECSDM PDP Goals addressed: **#5: Provide Professional Development to Foster a School/Classroom Environment Where Students Are Engaged in Learning Process**  
*Objective: Provide knowledge, skills, and use of classroom management skills to maximize student engagement and “time on task”*

**Instructor: Robin Geiger**, Middletown School District Mentor Program Coordinator is a 33 year veteran of the School District. She has vast experience instructing students, and working professionally with her colleagues on professional development.

### **Inservice Credit:**

The Middletown School District will grant 0.6 inservice credits after the successful completion of the course and with prior credit approval. In order for any approval to take effect, you must register online prior to the session that you will be attending.

All out-of-district participants should follow their own school district’s policy for inservice credit approval.

 **Please register online through [www.MyLearningPlan.com](http://www.MyLearningPlan.com).**



**Please note - for Middletown School District staff:**

**Participants are required to be present in the class for **at least 80% of the class time** in order to receive salary credit for inservice courses and workshops held outside the regular school day.**